



HEARING AID AUDIOLOGY SOCIETY OF AUSTRALIA

RULES

Examination of Competency

**Rules made by the Board of Directors pursuant to the Constitution of Hearing Aid
Audiology Society of Australia
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Examination of Competency

1. An Associate member must, within two (2) years of being admitted as an Associate member, be eligible to qualify as a Full member otherwise their membership and membership category may be varied by the Executive.
2. An Associate member of HAASA who has completed clinical supervision as per the supervision table (supervision guidelines 2018) and has been endorsed by their supervisor may apply to undergo clinical examination, as prescribed in the HAASA Associate Supervision Table.
3. An Associate member is required to pass the HAASA Competency Exam before they may proceed to Full Membership.
4. An Associate member wishing to proceed to full membership should:
 - 4.1. apply to the Secretariat to undergo examination of clinical competency
 - 4.2. obtain a written declaration from his or her supervisor that, in the opinion of the supervisor, the member has sufficient clinical knowledge, skills and experience and is ready to sit for qualifying examination.
 - 4.3. submit to an examination of clinical competencies in accordance with requirements of the Society's Standards of Practice.
 - 4.4. be willing to agree to abide by the Code of Conduct and the Standards of Practice of HAASA.
5. An Associate member is permitted three (3) attempts to pass each component (written; and case study) of the HAASA Competency Examination.
 - 5.1. Following any failed attempt of either the written or case study examination component, the Education Committee and/or Board of Directors may impose a time restriction at their discretion, during which the Associate member is not permitted to re-apply for examination.
 - 5.2. Following the failed final attempt of either the written or case study examination component, an Associate member may not re-apply for examination to become a Full member, unless approved by the Board of Directors.
6. The Associate in preparation to sit for the Examination of Competency will need to have completed and forwarded the following documentation before an examination date is confirmed:
 - 6.1. HAASA Supervision Declaration of Completion From by supervisor
 - 6.2. HAASA final Supervision Level Completion Report (if not already forwarded)

7. The HAASA Fee for examination must be paid prior to the examination date.
8. Examination for Full Membership will be a minimum of twice each year, or as determined by the Board of Directors
 - 8.1. If the applicant withdraws or cancels their examination appointment more than thirty (30) days prior to the examination date, then a full refund less an administration fee as determined by the Board of Directors will be refunded to the applicant.
 - 8.2. If the applicant withdraws or cancels their examination appointment less than thirty (30) days prior to the examination date, then all monies paid will be forfeit.
 - 8.3. If the applicant fails to attend their examination without notice (other than a documented emergency supported by a statutory declaration – with the final decision determined by the Board of Directors, then all monies paid will be forfeit.
 - 8.4. The examination process is to ensure that the applicant has not only obtained a comprehensive, theoretical knowledge of Audiometry but has attained the skill and experience to deliver clinical services independent of supervision and to industry best practice.
 - 8.5. The exam consists of a written examination which can consist of multiple choice, short answer, and longer answer questions. In addition to the written exam, each examinee is assessed by a panel of three clinicians conducted in viva voce format, referred to as the case study exam. The examinee needs to have prepared two case studies, submitted to examiners no later than two (2) weeks prior to their examination date, as required by the examiners. The examination panel will choose one of these submitted cases studies to discuss with the examinee during the examination as well as one other that will be provided to the examinee 30 minutes prior to the scheduled examination. During the presentation the examiners will ask questions relevant to each case study. The focus will be on the candidate's ability to demonstrate a broad range of clinical competencies. Each candidate will need to demonstrate a comprehensive knowledge and understanding of the HAASA Standards of Practice (refer to Case Study Requirements and Assessment Guide FEB2023).
 - 8.6. The exam panel may comprise of audiometrists, audiologists, or suitable independent qualified persons approved by the Board of Directors. At the conclusion of the examination, the panel will adjudicate the suitability of the candidate for admission to the Society as a Full Member.
 - 8.7. The Secretariat within fourteen business days of the examination will notify the applicant in writing as to the result of the examination.

8.8. Under no circumstance is an applicant permitted to contact the examiners by any media to discuss the results prior to the official notification of the results from the Secretariat of HAASA. If this was to occur the matter would be referred to the Ethics and Peer Review Committees.